



CONTACT

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🌐 hodder.law

EDUCATION

Graduated as Cum Laude
BSc in Information
STI College
Dasmarinas, PH, 2019

Graduated as Salutatorian
Fiat Lux Academe
Cavite, PH, 2009

CERTIFICATIONS

Certified Anti-Money Laundering
Specialist (CAMS), 2021

Connecticut Pre-License Certificate of
Course Completion, 2019

Certificate of Eligibility Honorary
Exemption, 2013



Hodder Law Firm

RAQUELENE STA CRUZ, CAMS

REGULATORY COMPLIANCE &
LEGAL ASSISTANT

PROFESSIONAL EXPERIENCE

Legal Analyst & MSB Compliance Officer

2019 - Present

Hodder Law Firm | Florida, USA

- Assist attorneys in addressing client inquiries, drafting legal documents, and conducting necessary legal research.
- Develop training presentations to support internal and client-facing initiatives.
- Oversee compliance for Bitcoin ATM operators, including transaction monitoring and filing Suspicious Activity Reports (SARs) and Currency Transaction Reports (CTRs) as needed.

Bank Secrecy Act Compliance Officer

2019 - 2023

BTM Compliance, LLC | Pennsylvania, USA

- Manage compliance for 30+ Bitcoin ATM operators, monitoring transactions and filing Suspicious Activity Reports (SARs) and Currency Transaction Reports (CTRs) as required.
- Ensure all federal regulatory requirements are met for Bitcoin ATM operations.

Legal Assistant

2019 - Present

Exodus Movement, Inc. | Nebraska, USA

- Managed and implemented OFAC compliance protocols, including filing OFAC reports and monitoring adherence to the OFAC policy.
- Assisted Senior Legal Counsel in contract review, editing, and preparation of legal documents, ensuring alignment with regulatory requirements.

Assistant Account Manager

2019 - Present

Insurance Agency | California, USA

- Support agency in terms of insurance policy reviews, servicing customers and database management.
- Licensed insurance agent of Connecticut, United States; Passer of Kaplan Financial Education Pre-License Insurance Property and Casualty Online Course.

OFFICE EXPERIENCE

- KYC Analyst HSBC, PH, 2013 -2016
- Senior Business Processing Specialist AIG , PH, 2017-2019